

**MAY 14, 2020  
BOTCE MEETING  
MINUTES**

- I. BOTCE Voting Members in Attendance Remotely via Google Meet:** Kathy Carnes, Katie Pilgrim, Luke Safarczyk, Brian Hicks, Megan Sandfoss, Sandy Grilly-Young, Michelle Hickey, Kerry Knollman, Laura Eibel

**BOTCE members not in Attendance:** n/a

**BOTCE Non-Voting Members in Attendance:** Jill Lonnemann, Betsy Greenwell, Janet Lees, Emily Hanna

**General Attendance:** n/a

- II. Opening Prayer:** Led by Brian Hicks.
- III. Review/Approval of Last meeting's minutes:** The February 13, 2020 minutes were approved unanimously via email. March & April meetings were canceled.
- IV. Chairman's Report:** Brian read the mission statement to the Board.
- V. Principal's Report: Jill Lonnemann**

Jill reported that the last few months have been quite an adventure for St. Pius X school. NTI has gone fairly smoothly and over 500 families responded to the survey that was conducted regarding NTI. The last week or so fatigue has been setting in for students, parents, and teachers. Summer assignments will still be assigned and posted by June 1. Jill wants to keep the students' skills sharp for next year but understands how difficult it could be. Over the quarantine period they were still committed to having morning announcements every day, Jill, Betsy, and Janet recorded Jesus day retreat, and the Stations of the Cross amongst other things. The 8<sup>th</sup> grade will have a parade tomorrow starting at President's Park. There are signs in front of the school for each of the 8<sup>th</sup> graders. There will be a virtual graduation, mass and awards ceremony. They have spent time putting together a bag for each of the 8<sup>th</sup> graders in hopes they can have a memorable send off from school. It has been most difficult for those students and teachers. Upgrades that we are looking at for the summer include the downstairs flooring and clever touches for each classroom. For the fall, we are planning on going forward with being back in the classroom. Cafeteria lunches may look a little different though. It was asked if we are planning in case we don't move forward and need to continue NTI instruction. Betsy and Jill indicated that they are prepared but it isn't prudent to make that decision at this point since so many things could happen.

- VI. Asst. Principal's Report: Betsy Greenwell:**

Betsy went into a further review of the NTI surveys. They were very pleased with the response and she believes they made a big impact on how the instruction was revised after spring break. The survey not only reviewed the educational needs but also the students' mental health. They requested that one

survey per child be conducted (anonymously) so that they could narrow down by grade level the concerns. 525 responses were received and all homerooms and grades were represented.

The results were then pulled out for each grade level and Betsy and Jill met with the teachers to improve and adjust the instruction level. Overall they believe the feedback was very good in helping teachers and the administration move forward with NTI and parents were pleased with the communication. The majority of the results indicated that the parents believed the current NTI program was effective and meeting the objections of the St. Pius X mission. With only a few negative comments, these included items St. Pius didn't have control over. Pius parents were very good with the instruction and committed to making it go well. The school made a decision to not go pass/fail after speaking with teachers. It has been noted by so many about how fortunate the St. Pius X community is and how many good things we have going for us.

## **VII. Committee Reports:**

**a. Public Relations/Culture:** No Report. Laura did comment that Soup For the Soul went very well and it was well received. Betsey indicated that there were over 340 views on YouTube of the event. It was discussed that the committee could meet soon to further discuss next year's theme.

(Committee members: Kerry, Katie, and Laura)

**b. Religious Education:** Janet has some good news to report: it will be announced soon that First Communion will be held on July 12, July 18, 19, this summer. And the catechumens and RCIA candidates will come into the church on Pentecost. The last day for PSR classes is Monday.

(Committee members: Janet, Jill, and Betsy)

**c. Safety:** No Report. Luke and Michelle want to join the next meeting for the school safety committee when it occurs.

(Committee members: Luke, Michelle)

**d. Technology:** There was one meeting over quarantine for the technology committee. The biggest part of the meeting consisted of how NTI was working and what technology glitches were present. The committee is trying to create a technology road map for the future.

(Committee members: Brian)

**f. Policies:** The committee continued to review the policies and the Board went through the red-lined policies and proposals which will be reviewed in old business.

(Committee members: Meghan, Sandy)

**VII. Old Business:** The Board continued to review the BOTCE policies and bylaws that were forwarded prior to the meeting with redlined notations. A verbal yes or no vote was taken individually on the following policies and only the 9 voting members were eligible to vote. There were some document

formatting changes throughout the document that were made but that were not voted on. Once the Board approves the edited policies, these will be presented to Fr. Baiju for final approval (Approved on 5/15/20 by Fr. Baiju).

- 1. Policy 300: Acceptance of Students into the Preschool Sunday School Program.**  
Motion made by Brian to Approve. Seconded by Megan.  
Approved unanimously
- 2. Policy 402: School Fees.**  
Motion made by Brian to Approve. Seconded by Sandy.  
Approved unanimously
- 3. Policy 404.5: Acceptance and Grade Level Waiting List.**  
Motion made by Brian to Approve. Seconded by Michelle.  
Approved unanimously
- 4. Policy 405.5 Collection and Tuition of School Fees.**  
Motion made by Brian to Approve. Seconded by Katie.  
Approved unanimously
- 5. Policy 405.6: Tuition Assistance.**  
Motion made by Brian to Approve. Seconded by Laura.  
Approved unanimously
- 6. Policy 406: Refund of Prepaid Tuition.**  
Motion made by Brian to Approve. Seconded by Sandy.  
Approved unanimously
- 7. Policy 408: Pregnancy Policy.**  
Motion made by Brian to Approve. Seconded by Kerry.  
Approved unanimously
- 8. Policy 409: Substance Abuse Policy.**  
Motion made by Brian to Approve. Seconded by Michelle.  
Approved unanimously
- 9. Policy 411: Anti-Bullying/Harassment Policy.**  
Motion made by Brian to Approve. Seconded by Michelle.  
Approved unanimously
- 10. Policy 500: Acceptance of Out of Parish Children Into PSR.**  
Motion made by Brian to Approve. Seconded by Laura.  
Approved unanimously
- 11. Policy 504.3: Sacramental Preparations for Parish Children Not Attending St. Pius X School.**  
Motion made by Brian to add and approve this new policy. Seconded by Megan.  
Approved unanimously

**Revisions to By-Laws:**

**1. Article V. Appointment of Members-At-Large.**

Motion made by Brian to Approve. Seconded by Katie.

Approved unanimously

**2. Article VIII. Resignation of Board Members.**

Motion made by Brian to Approve. Seconded by Laura.

Approved unanimously

**VIII. New Business:** For the next board meeting on June 11, Brian reported that we will need to appoint and vote on three new members, and elect a chairman and a secretary. Brian asked that the members please try to think any ideas of who would be a good member. Laura, Megan and Kathy roll off the Board this year.

**IX. Executive Session:** Brian called the Board into Executive Session so we could review and vote on the Florence Wormald/Rita Ward Scholarship applicants. Upon returning from Executive Session it was reported that awards were dispersed to qualified applicants from the parish.

Michelle Hickey made a motion to adjourn, seconded by Megan Sandfoss. All in favor.

**X. Closing Prayer:** Led by Brian Hicks.