

**OCTOBER 25, 2018**  
**BOTCE/TOWN HALL MEETING**  
**MINUTES**

- I. **BOTCE Voting Members in Attendance:** Michelle Hickey, Emily Hanna, Kathy Carnes, Christian Keneipp, and Brian Hicks.
- BOTCE Non-Voting Members in Attendance:** Chris Newman, Jill Lonnemann
- II. **Opening Prayer:** Given during the Town Hall Meeting with Fr. Baiju.
- III. **Review/Approval of Last meeting's minutes:** The September 11, 2018 minutes were presented. One change was made to the spelling of a name. Christian Keneipp moved approve. Kathy Carnes seconded the motion. The Motion passed.
- IV. **Principal's Report:**
- Ms. Lonnemann gave her report during the Town Hall Meeting.
- V. **Committee Reports**
- a. **Public Relations:** No report.
  - b. **Religious Education:** Ms. Newman gave her report during the Town Hall Meeting
  - c. **Safety:** No report.
  - d. **Strategic Planning:** No report.
  - e. **Technology:** No report.
- VI. **Old Business: None.**
- VII. **New Business:** Chairperson Emily Hanna discussed the need for BOTCE to focus on one major issue/theme this year and that is how the school can grow responsibly. Specifically, how we can sustain the growth we have recently seen with the facilities, staff, classrooms etc. we currently have. Emily proposed that BOTCE provide opportunities to teachers and staff to have candid, confidential discussions about how they perceive the growth and gain insight on their perspective moving forward. We hope to also provide a confidential survey for the teachers to submit to BOTCE regarding the same. In addition BOTCE will have similar discussions with parents and other interested groups. The end goal will be for BOTCE to provide the administration with recommendations to move forward. All members present agreed that this was a good first step in gaining as much insight as in order to make responsible decisions regarding the growth of the school. It is likely this process will begin this year and carry into next year. (2019/2020 school year).
- VIII. **Executive Session:** No Executive Session needed.
- IX. **Closing Prayer:** At Town Hall.